

Bay of Quinte Conference of The United Church of Canada



Candidacy Pathways Pilot Process

Student Responsibility Checklist

Those persons entering into formal discernment regarding their call to ministry, will journey in similar but sometimes different ways. The 4C and CAB have designed a process leading toward being ordained or commissioned to Ordered Ministry or recognized as a Designated Lay Minister. These two bodies have sought and continue to seek ways to provide flexibility in the road Candidates and Applicants will travel. The Candidacy Pathway was, at its conception, designed to be one in which all persons, from discernment throughout the completion of the formal process, would be held responsible and accountable for fulfilling all requirements of their specific journey in a pro-active, timely, professional manner. The 4C has developed this checklist as an aide. The checklist should not be considered to be all-inclusive (that is, if it isn't on the checklist, it doesn't need to be done!); rather, as a help that can be modified as needed.

The following items are required of all persons wishing to enter the formal discernment process.

- Respond to the information received about the next **Discernment Weekend**, pay the required fee, and attend the Discernment Weekend, indicating your intention regarding ministry at the end of the weekend (remembering that discernment is an ongoing process).
- Attend Conference Assessment Board interviews as scheduled.
- Complete any Conference Assessment Board assignments as requested.
- Obtain a **vulnerable sector police check** and bring it to your first scheduled Conference Assessment Board interview.
- Provide proof of **membership in a congregation of The United Church of Canada within Bay of Quinte Conference.**
- Schedule and attend The UCC Boundaries training.
- Schedule and attend the UCC Racial Justice training.
- Attend, when scheduled, a session for professional **Vocational Assessment.**

**The following items are requirements of Candidates for Ordination or
Commissioning and Applicants for Designated Lay Ministry.
Specific Requirements differ depending on such things as
Ministry Stream and Course of Study.**

***Note: Required of all Candidates/Applicants.**

****Note: Required of all Candidates for Ordination**

*****Note: Required of all Candidates for Ordination, Commissioning, and Admission**

Note: For Diaconal Ministry or the Ministry-Based Ordination Program, some parts of the process will be different.

- Each year, by June 30, certify that no criminal charges have been filed against them in the preceding year. (This certification will be made by completing an online form sent to the Conference personnel minister.)
- Attend interviews scheduled at least annually by the **Conference Assessment Board (CAB)** (with a support person **approved** by the Presbytery Ministry Vocations Committee) and follow through on required and recommended assignments.*
- In consultation with the Conference Personnel Minister, recommend an appropriate **Supervised Ministry Education** site to CAB.**
- Provide **learning goals** to the Conference Assessment Board for approval.
- Successfully complete a paid two-year **Supervised Ministry Education** appointment. (CAB declares the SME successful before recommending ordination.)**
- Submit SME evaluations on time.**
- For ordination/commissioning/Admission, find a provisional **Call**.***
- Address Conference Annual Meeting at the scheduled time.***
- Participate in a **Celebration of Ministry** service.***