

Did You Know?

The Bay of Quinte Conference is one of three Conferences piloting the new Candidacy Pathway for The United Church of Canada. The other two Conferences participating are: Manitou Conference and B.C. Conference.

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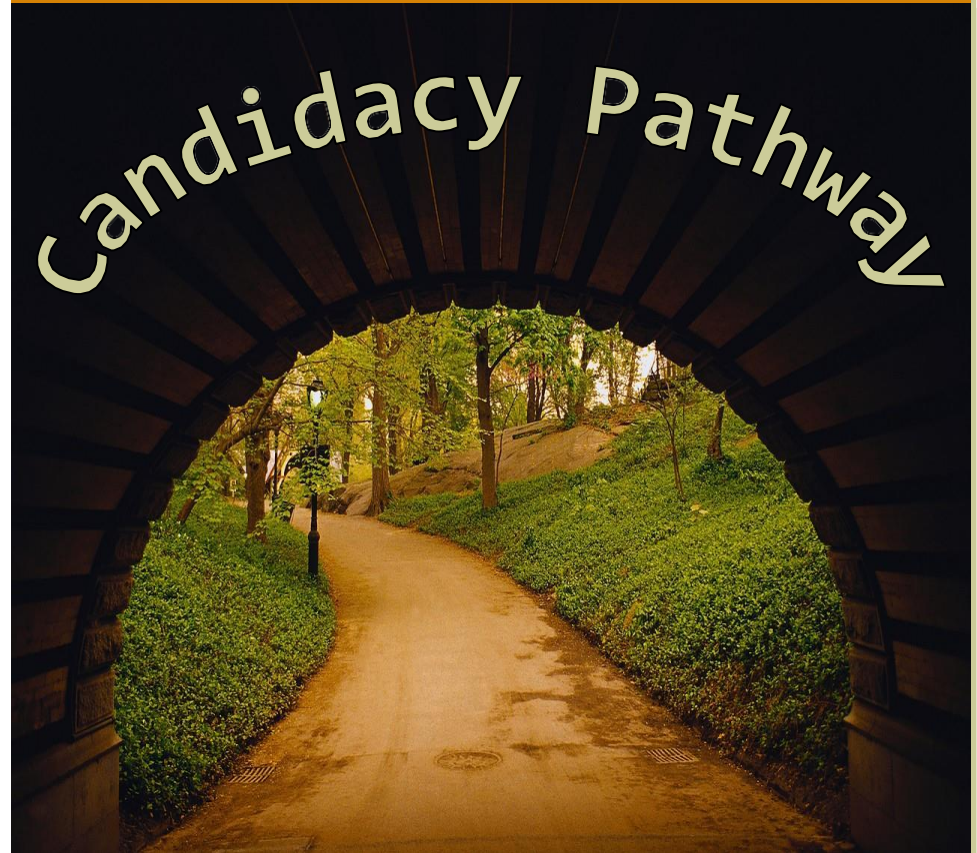
613-967-0150 or 888-759-2444



The United Church of Canada

Bay of Quinte Conference

Candidacy Pathway



THE CONFERENCE CANDIDACY COORDINATING COMMITTEE (4C)

Was established to oversee the implementation of the Candidacy Pathway (CP) within The Bay of Quinte Conference. 4C, as the committee has become known, creates policies related to the Candidacy Pathway, facilitates training and coordination of the Pathway within the Conference.

Duties of 4C:

- Coordinates education regarding the CP
- Coordinates and facilitates Conference-wide Discernment Events
- Prepares educational sites for Supervised Ministry Education (SME) (what was formerly known as internship)
- Develops and distributes educational material for The Bay of Quinte Conference regarding Ministry Vocations with The United Church of Canada
- Resources and trains Presbytery Ministry Vocations Committees (MVC) with regard to their role within the CP
- Coordinates the training of Supervised Ministry Education (SME) Educational Supervisors and offers the Ministry of Supervision Course
- Evaluates the Candidacy Pathway Pilot as a whole and the processes that are created and utilized to implement the CP
- Receives mentor letters regarding Discerners for registration at a Discernment Event
- Takes action on recommendations made by the Conference Assessment Board (CAB)
- Ensures all related paperwork is received, in accordance with The United Church of Canada polity and forwarded to the appropriate General Council Unit (ie. Police checks, recognition as a candidate, forms, etc.), in coordination with CAB

Did You Know?

In this new process the Discernment Weekend kicks off the beginning of life-long discernment where the CAB works and discerns with you along your journey toward readiness for ministry in the United Church of Canada.

CONTACT :

4C (Conference Candidacy Coordinating Committee)

Chair: Rev. Sheryl McLeod

Secretary:

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CAB (Conference Assessment Board)

Chair: Mary Smiley

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Staff Resource

Rev David Timpson

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With regard to the Candidacy Pathway:

4C – develops, implements, oversees and evaluates The Pilot, along with policy creation and education of the new process.

CAB – assesses and evaluates students throughout their process in order to facilitate readiness for ordination, commissioning, admittance, and recognition for Designated Lay Ministry.

MVC – recruits and supports Applicants and Candidates throughout their process.

CONFERENCE ASSESSMENT BOARD (CAB):

The Conference Assessment Board oversees all assessment of ministry Applicants/Candidates (Ordered and Lay) within The Bay of Quinte Conference. CAB fulfills the roles of the previous Conference Interview Board, Conference Internship and Educational Supervision Committee, the Conference Education and Students Committee and the assessing and evaluation roles of the former Presbytery Education and Students Committees. CAB works with Applicants and Candidates throughout the whole of their preparation for ministry, including their continuous discernment, their formal education, their Supervised Ministry Education (SME) through to the point of ordination, commissioning, recognition or admission. CAB assesses Promise, Suitability and Readiness for ministry within The United Church of Canada. This includes readiness for Student Supply Appointments, SME, presiding at Sacraments and any other ministerial function.

Duties of CAB:

- To interview Applicants/Candidates for Ordination, Commissioning, Admission and Designated Lay Ministry
- To work with Applicants regarding ongoing discernment throughout the Pathway
- To assess and make recommendations regarding Applicants and Candidates in relation to: Promise, Suitability and Readiness for ministry within The United Church of Canada
- To interview each Applicant/Candidate at least once per year, more often if necessary to help them achieve the Learning Outcomes as they work toward readiness for Ordination, Commissioning or Recognition
- To consult with Applicants' and Candidates' ministry settings, supervisors, Circles of Accompaniment, Pastoral Relations, Schools, Education Centres pertaining to progress in the CP
- To receive Vocational Assessments for all Applicants and Candidates in order to enable holistic assessment.
- To assess and determine readiness to engage in Student Supply and SME
- To ensure all related paperwork is received, in accordance with The United Church of Canada polity and forwarded to the appropriate General Council Unit (ie. Police checks, forms, etc.), in coordination with 4C
- To approve supervisors and goals for SME
- To recommend readiness for any type of Appointment and ministerial function (ie. Sacraments)



PRESBYTERY MINISTRY VOCATIONS COMMITTEE (MVC):

Formerly known as the Education and Students Committees of Presbyteries, the change in name reflects the change in the role for this committee.

Ministry Vocations Committees are the first point of contact of potential Applicants. They receive mentor letters for those inquiring about beginning the process and forward them to the Secretary of the 4C in order to register the potential Applicant for an upcoming Discernment Event. MVC informs all those inquiring about ministry of upcoming dates for Discernment Events. They provide chaplains for both the Discernment Events and CAB Interview Weekends and provide support people to accompany Applicants and Candidates to their interviews. After the Discernment Event, if a potential Applicant is unsure whether they want to move forward along the CP, the MVC assigns a mentor to the Discerner until such time as the Discerner is ready to move forward or decides not to pursue a path to ministry.

The MVC creates Circles of Accompaniment for each Applicant/Candidate as well as celebrates with the Applicant/Candidate at each point along the CP.

Duties of MVC:

- Receive mentor letters
- Forward mentor letters to the Conference Candidacy Coordinating Committee (4C) Secretary
- Inform potential Applicants of the date of the upcoming Discernment Event.
- Follow up with Applicants within a month of the Discernment Event.
- Match a mentor with undecided Discerners following the Discernment Event to assist with further discernment
- Uplift recruitment within the Presbytery along with offering a Vocations Fair
- Offer Education about Ministry Vocations within Presbytery and Pastoral Charges
- Choose and appoint a support person to attend initial two Conference Assessment Board (CAB) Interviews with Applicants, after which someone from the newly formed Circle of Accompaniment may attend as arranged by the MVC
- Set up Circles of Accompaniment for Applicants following the Applicant's Vocational Assessment and affirmative CAB Interview (Note: one member of the Circle must be a Presbyter.)

- MVC Chair or their appointee sits on the Conference Bursary Committee
- Celebrate with Applicant/Candidate at the Presbytery at each stage of the process
- Check-in with Circles of Accompaniment to ensure that they are meeting and are functioning appropriately
- Meet with Presbytery representatives who sit on Circles of Accompaniment twice per year
- Recruit potential SME Educational Supervisors and encourage them to attend the Ministry of Supervision course and refreshers
- Provide training to Circles of Accompaniment
- Continue Licensed Lay Worship Leaders recruitment and oversight
- Based on CAB outcomes and recommendations, recommend DLM recognition to Presbytery
- Maintain a basic file of: mentor letter, updated list of Circle of Accompaniment members, dates for celebration

PRESBYTERY PASTORAL RELATIONS (PR):

Through the Candidacy Pathway, Pastoral Relations takes on the responsibility of approving educational sites for SME sites. There is a supplementary form to add to the Joint Needs Assessment documents that enables PR to assess and determine whether a particular Pastoral Charge can be approved as a possible SME site.

Duties of PR:

- Ensure the JNAC ESA (Joint Needs Assessment Education Site Assessment form) is completed as part of the Joint Needs Assessment Process
- Approves SME Supply Appointments (Form PR 433)
- Appoints Pastoral Charge Supervisors to SME Sites
- Oversees the pastoral relationship as per *The Manual*